



Osceolaclerk.com

KELVIN SOTO, ESQ.

Clerk of the Circuit Court
& County Comptroller
Osceola County, Florida
2 Courthouse Square
Kissimmee, Florida 34741
(407) 742-3500

**REGISTRATION AGREEMENT TO VIEW RECORDS ONLINE
OSCEOLA COUNTY CLERK OF COURT**

User Information:

*Name:			
*E-mail Address:			
*Address:			
*City/State/Zip:			
*Phone:		Alt. Phone:	
Cases for Party Viewing:			
Name of Business Entity for officers, owners or employees:			
*Bar Number for Attorney:		*Required Field	

1. This Agreement is for viewing electronic court records as authorized pursuant to Florida Supreme Court Administrative Order 2019-20 (AOSC19-20) (and as amended thereafter) as:

_____ A Registered User (not a party to a case and not an attorney of record).

Notarization not required.

_____ A party to a case - must include Case Number(s) indicated above.

(Includes Registered User viewing). **Notarization required.**

_____ An officer, owner or employee of a business entity named as a party with authority to view such court records - must include Case Number(s) indicated above. (Includes Registered User viewing). **Notarization required.**

_____ An attorney of record (Includes Registered User viewing; a Florida Bar number must be indicated above). **Notarization required.**

2. User affirms the contact and other information on the Request Form above is correct.

3. Clerk Responsibilities

a. Clerk will endeavor to provide uninterrupted access to the site, which may be interrupted for maintenance, network or power failures, or security issues.

b. Clerk will notify User of a unique login ID and password, with directions on how to change the password and a unique PIN or Party ID number, if applicable.

Contact helpdesk@osceolaclerk.org for help with the site.

c. Clerk will maintain and modify the site as required by AOSC14-19.

4. User Responsibilities

- a. To ensure that only User has knowledge of the assigned login ID and password and unique PIN or Party ID number, if applicable.
- b. To prohibit any person or entity other than User from accessing the site.
- c. To immediately notify Clerk if User discovers that the assigned password is known by another person, whether used or not, so the existing login ID may be deactivated, and replacement login information issued.
- d. To provide updated contact information or, for parties, updated case information by submitting a new Request Form, which, when submitted, is incorporated by reference in this agreement.
- e. To understand that paper or electronic documents may not be immediately available online after they are filed with Clerk.
- f. To not use or permit others to use the information obtained from this site for commercial or resale purposes and that all activity on this site will be tracked and monitored by Clerk to enforce this provision.
- g. To provide computer hardware and software and/or making modifications to existing equipment for access to the site.

5. Limitations of Liability

- a. User releases Clerk and Clerk's employees and agents from any liability and any damages resulting from or related to (a) interrupted service of any kind; (b) User's equipment; (c) use of, or viewing of, electronic court records.
 - b. Nothing in this Agreement may be construed as waiving the sovereign immunity of the Clerk or the Clerk's employees and agents or of the User's sovereign immunity, if applicable, or modifying the recovery limits against the Clerk or User as set forth in section 768.28(5), Florida Statutes.
6. This Agreement, regardless of where actually accepted or delivered, is deemed to have been accepted and delivered by the parties in the State of Florida and any dispute arising from it will be governed by Florida law. Any suit for any claim, breach, or dispute arising out of this Agreement will be maintained in Osceola County, Florida.
7. Any notice or communication given or sent pursuant to this Agreement may be delivered in person, by mail, or by email to the address provided on the Party Request Form.

8. Termination and Other Remedies

- a. If User breaches the provisions in this Agreement, the Clerk has the right to terminate this Agreement immediately and pursue any other remedy available at law or in equity.
- b. This Agreement will be terminated immediately if funding is withdrawn for any reason. Registered User acknowledges that the Clerk has no control over appropriations that may be provided by any governmental entity for the continuation of the services under this Agreement.

9. If any part of this Agreement is found to be invalid, then it will have no effect, but the remaining provisions will continue in full force and effect.

Date: _____

User Signature

Note: Notarization not required for User Role Type of Registered User.

STATE OF _____
COUNTY OF _____

The foregoing document was acknowledged before me by means of physical presence or online notarization this ____ day of _____, 20____ by _____ who is personally known to me or has produced _____ as identification.

(SEAL)

Printed Name: _____
Notary Public/Deputy Clerk
My Commission Expires: